IN THE HIGH COURT OF SOUTH AFRICA

GAUTENG DIVISION, JOHANNESBURG

CASE NO:

In the matter between:

PLAINTIFF

And

DEFENDANT

PRACTICE NOTE

Number on Court Roll	
Attorney for Plaintiff	Name of Firm:
	Name of Attorney:
	Reference Number:
	Telephone Number and/or cell phone number:
	E-mail address:
Counsel for Plaintiff	Name:
	Telephone Number and/or cell phone number:
	E-mail address:
	*If counsel for Plaintiff is not known to the person compiling the practice note, please make inquiries as to who is briefed
Attorney for Defendant	Name of Firm:
	Name of Attorney:
	Reference Number:
	Telephone Number and/or cell phone number:
	E-mail address:
	Name:

Counsel for Defendant	Telephone Number and/or cell phone number:
	E-mail address:
	*If counsel for Defendant is not known to the person compiling the practice note, please make inquiries as to who is briefed
Nature of Matter	Brief Description
Issues Not In Dispute	
Issues in Dispute	
Separation of Issues	
Postponement	Is the matter expected to be postponed?
Pre-trial conference	Yes/No
	Date of Pre-trial Conference
Pre-trial Minutes Registered/Filed	Yes/No
	Date when minutes registered/Filed:
Estimated duration	
Is Judge Required to Read Papers	Yes/No
Urgency	Yes/No
Witnesses	Expert Witnesses: Yes/No
	How many?
	Lay Witnesses: Yes/No
	How many?
Interpreter	Yes/No
Trial Ready	Yes/No
	If No, please give reason
Logistics of Trial	Physical Court: Yes/No
	Virtual Court: Yes/No If Yes, please give reason

SIGNATURE: SIGNATURE:

PLAINTIFF DEFENDANT

PLEASE DO NOT APPEND ANY ATTACHMENTS TO PRACTICE NOTE